



# Muskingum Watershed Conservancy Foundation

## Mini Grant Program Guidelines

**IMPORTANT NOTICE: The deadline for submitting mini grant requests has been extended to MAY 8, 2020!**

### ELIGIBLE APPLICANTS, PROJECTS, PROGRAMS

The Muskingum Watershed Conservancy Foundation Mini Grant Program is made available to all youth camps on Muskingum Watershed Conservancy District lakes.

The Mini Grant Program funds programs and projects that promote and support natural resource conservation or outdoor education.

### APPLICATION PROCESS

With your application, please include a cover letter on your letterhead with a short history of your camp and a brief description of accomplishments from the past year (i.e., days open, number of days and campers served, number of full time and seasonal staff, major accomplishments, etc.). Complete the application form and attach supporting information, including maps, photos, budget narrative, or other documentation to support your request.

Mini Grant Program application materials are available at [www.muskingumfoundation.org](http://www.muskingumfoundation.org) or at the address listed below.

The Foundation reserves the right to inspect and review all approved grant projects and programs. A brief final report and project photos are required upon completion of the project or program.

### DEADLINE

The Mini Grant Program application deadline is **Thursday, April 3, 2020, at 5:00 PM**. Funding decisions will be made at the Foundation Board of Trustees meeting in May 2020.

### FUNDING

Grant funds are provided on a reimbursement basis upon receipt of documentation of expenses (invoices, copies of checks, etc.).

### SUBMIT ALL APPLICATION MATERIALS AND DIRECT ALL INQUIRIES TO:

**John M. Hoopingarner**

Muskingum Watershed Conservancy Foundation

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New Philadelphia, Ohio 44663

(330) 556-4809

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